

Blue Ridge Radio Control Club – ByLaws  
Accepted by 2/3 BRRC membership on July 21, 2007

**ARTICLE 1: DUTIES OF EXECUTIVE COMMITTEE**

1. Executive Committee: The management of Club affairs shall be vested in the Executive Committee. This committee shall have the authority to establish and administer Club policies. Official decisions may be made by a majority vote of a quorum of the Executive Committee. A quorum shall consist of at least 50% of the current Executive Committee. Official decisions shall be consistent with the stated purposes and objectives of the AMA as set forth in its Bylaws and, where those Bylaws are not specified, vested in the sound discretion of the Executive Committee. The Executive Committee shall be comprised of the President, Vice President, Secretary, Treasurer, Field Marshall, and Safety Officer.
2. President: The President shall preside at all meetings of the Club and shall act as spokesperson in all matters pertaining to it. He/she will also be the point of contact person with the AMA for all questions, problems, or situations.
3. Vice President: The Vice President shall act on behalf of the President when he/she is unable to serve, and is to maintain an accurate list (including place of storage) of all Club assets.
4. Secretary: The Secretary shall maintain an accurate membership Club roster, including name, address, phone number, and AMA number. He/she will verify AMA membership prior to issuing new membership badges. He/she shall record minutes of each Club meeting.
5. Treasurer: The Treasurer shall collect all monies due and shall keep a written record of all monies issued by the Club.
6. Safety Officer: The Safety Officer ensures Club rules are enforced. This includes processing the grievance forms and following the existing grievance procedure documented in the Bylaws.
7. Field Marshall: The Field Marshall shall be responsible for mowing and weed-eating the field. He/she shall recommend improvements and changes.

**ARTICLE 2: AUDITS**

1. President or his appointees shall make a periodic audit of the Treasurer's books.
2. The most recent Treasurers' report will be presented and available at each of the Club meetings and will be available on BRRC website. Reports can be requested in writing by adult Club members at any time.

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**ARTICLE 3: TERMS OF OFFICE**

1. **All Club officers shall serve for two (2) years from date of election.** Officers are to be elected by a vote of simple majority of those present at the regular Club meeting in June.
2. Nomination of officers shall be made at the general membership meeting in May.

**ARTICLE 4: VACANCIES**

1. Vacancies in any office shall be filled by appointment of the remaining officers. This appointee shall be confirmed by simple majority vote at the next regularly scheduled meeting.

**ARTICLE 5: COMMITTEES**

1. Any required committees shall be appointed by the President. Terms of these committees will vary as required.

**ARTICLE 6: MEETINGS**

1. Regular Club meetings shall be held at a time and place designated by the Executive Committee and published in the Club newsletter.
2. Executive Committee Members may call emergency meetings. Notification of these emergency meetings shall be made by calling each member.
3. At any Club meeting a simple majority shall be over 50% of the members voting at the meeting.
4. Any member of the Club may initiate a formal request for action by the Executive Committee by submitting a proposal to the President in writing. The written proposal shall include a description of the nature, type, and extent of the action requested. The President shall forward copies to the remainder of the Executive Committee for consideration. Any member of the Executive Committee may place the proposal on the working agenda for the next meeting.

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**ARTICLE 7: DUES AND MEMBERSHIP**

1. The annual dues to be paid to the Club shall be determined by the Executive Committee and shall be approved by the Club by a simple majority vote. Dues are non-refundable except under extraordinary circumstances, which will be determined by the Executive Committee on a case by case basis. The Club's dues cycle runs from June 1<sup>st</sup> through 31<sup>st</sup> May.
2. No special assessment shall be levied upon the Club membership unless it is approved by a vote of two-thirds (2/3) majority of the members present at the meeting, and the members have been given five (5) days notice along with an explanation of the assessment.
3. New members who join September through May shall pay dues prorated at \$10 per month. This will cover the membership dues until the following regular Club dues cycle.
4. A member shall be considered inactive if his/her dues have not been paid as specified in Article 7, Section 1.
5. Types of memberships and limits on the total number of members shall be determined by the Executive Committee and approved by a vote of two-thirds (2/3) majority of the members present at the meeting.

**ARTICLE 8: MEMBER(S) STANDING**

1. All persons shall be eligible for membership, and shall agree to abide by the Club's Bylaws and those of the AMA.
2. The membership shall be divided into the following categories:
  - a. Full Member: Shall be nineteen (19) years old or older and has full voting rights. Dues: Full membership rate plus AMA membership
  - b. Associate Member: Shall be fifteen years (15) old but not yet nineteen (19) years old and has full voting rights. Dues: Membership rate plus AMA membership.
  - c. Family Membership: Includes all flying members of the immediate family (spouse and children under age 15). All have full privileges and voting rights. Dues: One (1) Full Membership, plus one (1) Associate Membership for each additional person. Family membership cap is \$150.00 per family. AMA Membership is required for each person.

\* Age changes for memberships are in compliance with 2007 AMA guidelines \*

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3. All flying members shall hold and maintain a license issued by the AMA. All first time member applicants, as well as present flying members seeking membership renewals, must show proof of AMA membership.
4. Any member receiving a safety grievance as stated in Article 16, who is involved in non-flying violations, or who has key information of a non-flying violation and withholds it from the Executive Committee, may (at the Executive Committee's discretion) be placed on probation for one (1) year regardless of his or her tenure in the Club.

**ARTICLE 9: RESIGNATION, TERMINATION, DISCIPLINARY ACTION,  
EXPULSION AND REINSTATEMENT OF MEMBERSHIP**

1. The Executive Committee, with (2/3) majority approval, has the right to accept or deny application for, or renewal of, membership at any time.
2. Any member in good standing may resign his/her membership by giving written notice to the Club.
3. If the member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon the restoration of eligibility.
4. This section provides for enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, as defined by the Executive Committee, becomes the responsibility of the Executive Committee as stated in Article 1, Duties of the Bylaws. Any individual may be expelled from membership from the Club by a two-third (2/3) majority vote of the Executive Committee, if in the Executive Committee's determination, such individual(s) willfully commits any act or omission which is a violation of any of the terms of the Articles of Incorporation and Bylaws, or Rules of the AMA, or which are detrimental to the Club, the AMA, or to model aviation.

**ARTICLE 10: AMENDMENTS**

1. Amendments may be made to these Bylaws at any general Club meeting; provided the members have been notified at least five (5) days in advance that the amendments are to be considered. Copies of the proposed amendments shall be provided to all members as part of the notification. Amendments shall be approved by no less than two-thirds (2/3) majority vote of the members present, at the regular Club meeting. Mail in ballots shall be made available for the Full Members who cannot attend the meeting. Those ballots returned by mail before the next meeting, will be counted as if the members are present at the meeting.

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**ARTICLE 11: FUNDS**

1. The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club.
2. The Treasurer of the Club is authorized to pay bills received which are considered regular monthly operating expenses.
3. The Treasurer must have invoices for all expenses paid from the treasury prior to issuing a check; invoices for all services must be received within 30 days of performing the service.
4. The President shall have discretionary spending, not to exceed \$100.00 without requiring Club approval; excluding field maintenance and normal operating costs.
5. Emergency funds will be allowed, with unanimous approval from all available members of the Executive Committee, on any single issue.
6. Any changes in status quo of exceptions above must be approved by two-thirds (2/3) majority of Club Membership.

**ARTICLE 12: DURATION**

1. The duration of the Club shall be perpetual.

**ARTICLE 13: DISSOLUTION**

1. The Corporation may be dissolved with approval of a two-thirds (2/3) majority vote of the total membership.
2. Upon termination of the Corporation, the Executive Committee shall, after paying or making provisions for the payment of all of the liabilities of the Corporation, dispose of all the assets of the Corporation, in such a manner, to the Humane Society.

**ARTICLE 14: INCORPORATION**

1. The incorporation of the membership shall be a minimum of three (3) of the four (4) elected officials.

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**ARTICLE 15: LOGO**

1. The official Club logo shall be:



Any change to the official Club logo must receive the approval by two-thirds (2/3) majority of Club Membership.

**ARTICLE 16: GRIEVANCE PROCEDURE  
FLIGHT AND GROUND SAFETY RULES**

1. *Purpose*  
The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form.
2. *Safety Committee*  
The Safety Committee shall use its judgment in carrying out action on the following:
  - (a) A Grievance Form will be filled out and turned in to the Safety Committee Chairman. At least one witness is required.
  - (b) **FIRST VIOLATION**
    - a. Viewpoints of both complainants and accused will be considered.
    - b. Complainant's name shall not be disclosed.
    - c. A verbal reprimand will be given to the accused by the Safety Committee and this will be recorded in the Safety Committee files.
  - (c) **SECOND VIOLATION**
    - a. Complainant's name will be disclosed.
    - b. The accused has the right to a written rebuttal, to be reviewed by the Committee.

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c. If the Committee so decides, the flying privileges of the accused shall be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club Newsletter

(d) THIRD VIOLATION

a. Committee will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting.

b. Said expulsion shall last for a one year minimum. (longer if deemed necessary by the Executive Committee)

c. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting.

d. Voting shall be by secret ballot at the regular Club meeting.

e. The expelled member may reapply for membership after the expiration time period.

(e) The three actions will not be enforced unless they are accumulated within a two year period of time.

(f) Any member receiving a Grievance who directs any retaliation action against the person filing the said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Executive Committee.